

ENGLISH  
FOR

# Oil & Gas

This class focuses on the English you need for success in the petroleum industry.



Welcome to the English for Oil and Gas Program at Vancouver English Centre.

## What can I expect to learn and practice in this class?

My name is Dave, and I'll be your teacher for the Oil and Gas program here at VEC. This course is delivered entirely electronically, using a PDF file. You can save your answers inside your textbook to create a reference book for when you are at work. Our coursework is compatible with both Windows and Mac OS.

Each session is different, but in general, the course begins with

pronunciation and presentations, moving towards graphing and conferences. We continue with drilling operations (both onshore and offshore,) jobs, and research. Next will be work with safety procedures, personal protective equipment, and pipelines. To conclude, we'll look at several different aspects of project management, including scope, employee personalities, and scheduling.

If you're ready, let's begin.



## Links:

Save your documents online in your Google Drive at [drive.google.com](https://drive.google.com).

Learn New Words with the [Schlumberger Oilfield Glossary](#).

[Rig Zone](#) has news and other information about the petroleum industries.

## Prepare:

You can reach me at the school email address: [vecoilandgasteacher@gmail.com](mailto:vecoilandgasteacher@gmail.com) if you have any questions.

You will receive an email address from the school to use in this course. Make sure to write down the password in a safe place, because we will use this email address to submit assignments, receive industry news, and use the Google Drive for word processing projects.

## Bring:

1

Your computer. You'll need it every day, both to read our textbook as well as complete our exercises.

2

A flash drive. You can use this to save a backup copy of your assignments, the textbook, or supplemental activities.

3

A pocket dictionary will help you with new words. There will be a lot of new vocabulary in this course.

## Connect:

A

The dedicated network for our class is named ClassVEC13.

B

The password to this network changes frequently. Look under the display at the front of the class to see the current one, or ask your teacher.

C

Install an English spell-check in your word processor.

## Download:

### Mirrorscript

Mirrorscript Pro is a teleprompter program which we use in presentations.

### Audacity

Audacity is a sound recorder. We'll use it for pronunciation and presentation practice.

### FreeMind

FreeMind is a mind map generator, which we'll use in planning our writing exercises.

## How to succeed:

In the past, students have said the course covers topics quickly. This is true. Make sure that you are on time for school every day, and try not to take holidays during our session. Often, we change units each day, learning and practicing new English expressions.

Make sure that you know the details of your software and how to use your computer efficiently. You will be writing and researching quite often.

Don't be afraid to ask questions. The people who ask the most questions are usually the students who get the clearest understanding of new concepts.

Share your experience with the class. Students come from many different backgrounds connected with the oil and gas industries. Recently, we've had engineers, refinery operators, environmental lawyers, a tax assessor, and offshore platform workers in the class. Each of them was able to contribute a different perspective on our course material, helping us all to understand complex ideas.

Experiment with the new language. Try using it in new ways while showing your opinion and personality.

## Common Problems:

Many students have difficulty with the technical vocabulary used in the course. It's a good idea to have a word book, a place where you can make notes about the meaning, spelling, and pronunciation of new words as you come across them. You might also find it helpful to use online resources, such as the Schlumberger Ofield Glossary linked above, or by using a translator to show the word in your language.



You can find other information about me and my other classes at my website, [www.d5e.ca](http://www.d5e.ca). Feel free to download any of the materials to help you prepare for the IELTS test, learn about working in Canada, or improve your business English skills.